

**RAHWAY VALLEY SEWERAGE AUTHORITY**

**Engineering Committee Meeting**

**Minutes**

**January 11, 2018**

Commissioner Louis Lambe, Engineering Committee Chairman, called the meeting to order at 7:17 p.m.

Commissioner Lambe read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to the Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 14, 2017.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

The Chairman asked everyone to stand for a salute to the flag and a moment of silence.

**Roll Call**

The following members were present:

Louis C. Lambe	for the Township of Cranford
Michael J. Gelin	for the Township of Woodbridge
Stephen D. Greet	for the Borough of Garwood
Loren Harms	for the Borough of Roselle Park
Robert B. LaCosta	for the Township of Scotch Plains
Richard J. LoForte	for the Borough of Kenilworth
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
Martin C. Rothfelder	for the Town of Westfield
John J. Tomaine	for the Borough of Mountainside

The following member was absent:

Michael Furci	for the Township of Springfield
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The following were also present:

James J. Meehan	Executive Director
Robert J. Materna	Sr. Secretary-Treasurer
Karen A. Musialowicz	Secretary-Treasurer
Joanne Grimes	Board Secretary/Office Manager/QPA
Dennis A. Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith
Howard Matteson, P.E.	Consulting Engineer, CDM Smith, Inc.
Dan Ward	Superintendent
John Buonocore	Chief Engineer/Assistant Superintendent
Anthony Gencarelli	Manager of Regulatory Compliance
Doug Reno	Operations Manager

Welcome Martin Rothfelder, Westfield’s newly appointed Commissioner. Mr. Rothfelder will officially be sworn in at the January 18, 2018 meeting.

### **New Business**

Mr. Meehan stated that Mr. Rothfelder met with the staff today to review the proposed budget and discuss on going matters at the plant. He also took a tour of the plant, with staff members, to get an understanding of operations. Mr. Rothfelder thanked the staff for spending the time with him.

#### **TWA Application for the City of Rahway**

The Authority received a Treatment Works Application (TWA) from the City of Rahway on behalf of Dornoch Rahway Phase II, LP/Matrix New World Engineering for property located at Main and Monroe Streets in the City of Rahway. The application is for the construction of one (1) mixed use building which will include 28-Studio Apartments, 40-1 Bedroom Apartments, 24-2 Bedroom Apartments and 1,989 sq. ft. of retail space. The anticipated additional flow is 15,799 gpd (.0157 mgd). The application was reviewed by John Buonocore, Chief Engineer, who found it to be in order and recommends endorsement. If the committee concurs with the recommendation, action will be on the January 18, 2018 Regular meeting agenda.

#### **TWA Application for the City of Rahway**

The Authority received a Treatment Works Application (TWA) from the City of Rahway on behalf of Meridia Brownstones Urban Rental at Rahway, LLC/MCB Engineering Associates for property located at 1839-1905 Elizabeth Avenue in the City of Rahway. This is a re-application as the initial application expired prior to construction beginning and was approved by the RVSA on Resolution #15-19 on June 18, 2015. The application is for the construction of one (1) mixed use building which will include 171-1 Bedroom Apartments, 316-2 Bedroom Apartments and 3,912 sq. ft. of retail space. The anticipated additional flow is 97,141 gpd (.0971 mgd). The application was reviewed by John Buonocore, Chief Engineer, who found it to be in order and recommends endorsement. If the committee concurs with the recommendation, action will be on the January 18, 2018 Regular meeting agenda.

#### **Contract #1821 – Furnish & Deliver Parts for Caterpillar Engines - Model #G-3608**

Notice to Bidders was advertised in the Star Ledger, emailed to several vendors and posted on the Authority’s website. Bid Documents were made available for download from the website. Six vendors downloaded bid documents. Bids were received on January 9, 2018 as follows:

<u>Company</u>	<u>Amount</u>
Foley Inc. Piscataway, NJ	\$529,719.89

The low bid, submitted by Foley, Inc. was reviewed by the Purchasing Agent and found to be in order. Their bid includes per item pricing for approximately 800 parts, and the contract is for a two year period. If the Board concurs with the recommendation, action will be on the January 18, 2018, Regular Meeting agenda.

Contract #1822 – Decanter Centrifuge Rotating Assembly Rebuild

Notice to Bidders was advertised in the Star Ledger, emailed to several vendors and posted on the Authority's website. Bid Documents were made available for download from the website. Eleven vendors downloaded bid documents. Bids were received on January 9, 2018 as follows:

<u>Company</u>	<u>Amount</u>
Centrisys Corporation	\$127,000.00
Kenosha, WI	

The low bid, submitted by Centrisys Corporation was reviewed by the Purchasing Agent and found to be in order. The contract is for a two year period. If the Board concurs with the recommendation, action will be on the January 18, 2018, Regular Meeting agenda.

Monthly Reports

The IPP Monthly Report was received and distributed to the Commissioners.

Report of Consulting Engineer

Howard Matteson, Consulting Engineer, from the firm of CDM Smith submitted his report for the month of December 2017, which was distributed to the Commissioners.

A. Retainer Services

During the period, CDM Smith prepared the monthly report for December 2017 and attended the December 2017 Board Meeting.

B. Miscellaneous Engineering Services

During the period, CDM Smith performed the following:

- Met with staff to discuss the possibility of installing a heat exchanger in the co-generation building to withdraw additional heat from that produced in this building.

C. Biosolids Hauling and Reuse Contract Assistance

No activity during the period.

D. Digester Gas Treatment System Design – Construction Services

No activity during the period.

E. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction

During the period, CDM Smith performed the following:

- Coordinated with staff and attended progress meetings.
- Reviewed and processed shop drawings – focused effort in past weeks has been on the proposed flare and control system.
- Responded to Contractor Requests for Information (RFIs)
- Performed site inspections for the month. Work was focused on preparation and placement of the foundation for the new flare structure. Tomar also installed

electrical conduit and junction boxes to support the flare structure. Work efficiency was less than expected due to the cold weather.

Mr. Matteson added that the Authority is conducting biweekly meetings in order to keep Tomar on task. He noted that Tomar is currently 8 days behind schedule but feel that they will be able to make up the time. The Authority is holding money in escrow for the delay as outlined in the contract.

### **Report of General Counsel**

Dennis Estis, General Counsel, from the firm Greenbaum, Rowe, Smith & Davis submitted his report which was distributed to the Commissioners.

The following report covers from December 14, 2017 through January 11, 2018:

1. General.

A. Flow Rights

Subsequent to the regular December meeting, I contacted Mr. Johnson and was advised last week that he was no longer counsel to Springfield. I then spoke with the Springfield's new counsel, Kraig Dowd, who knew very little about the issue, though he advised me that the new Township Committee wanted to resolve the issue with Rahway Valley. As a result, I agreed to send Mr. Dowd various documents related to the exceedances. In addition, I have confirmed that Mr. Dowd and probably the new Mayor will both be present at our February Engineering Committee Meeting.

B. Local Contracts Law/Open Public Meetings Act

I have been consulted on several questions related to the Public Contracts Law including communications with a bonding company, as well as issues necessitating the extension of an existing contract and responsibility for additional costs as a result.

C. QDI Monitoring and Pride Solvents Monitoring

Our environmental consultant communicated with Quala's consultant this past Monday. He learned that the consultant had been authorized to undertake four quarterly groundwater sampling events during 2018 with the first beginning on January 29<sup>th</sup>. The sampling is expected to be conducted on the RVSA property, as well as Quala and other locations. We should expect to receive a letter shortly asking for permission to access the plant property. The Quala consultant also has asked for a copy of the report(s) issued by our consultant regarding the US Healthworks' property. We are considering whether to provide them to him.

2. Cogeneration Facility

After sending Mr. Cipolla an even stronger email last week, I finally heard from him. He has agreed to locate and provide the information that I had requested with regard to his 2009 and 2010 invoices. When I asked him to let me know when we can expect to receive that information, he actually responded this past Monday and advised that I

should have the information by the end of this week. We will discuss this matter further under closed session if necessary. Mr. Estis added that the information was received today.

3. Rahway – Union County Park

I still have not heard back from anyone in Union County. I sent yet another email to Mr. Bergen.

## **Finance**

### **Discussion of the Proposed 2018 Budget.**

A copy of the proposed 2018 Budget was distributed to the Commissioners. The Finance Committee will make its recommendation to the Commissioners at the meeting. The staff will be prepared to answer questions and discuss the budget with the Board.

Mr. Meehan stated that the staff met with the Finance Committee Members earlier today. He noted it was a very productive budget meeting. Mr. Greet added that the Finance Committee reviewed and discussed each budget line item with the staff.

There was discussion regarding a new New Jersey law that will require the Authority to keep total aggregate future assessments to the member municipalities at a “CAP of 2% AS DEFINED” beginning with the budget of 2019.

After further discussion, Mr. Meehan noted that Bob Materna, Karen Musialowicz and Dan Ward worked tirelessly on preparing the budget.

Mr. Greet thanked the staff on behalf of the Finance Committee. The Committee made their recommendation to the Board and the Board concurred.

### **Adjournment**

As there was no further business, on motion of Mr. Greet, seconded by Mr. Rachlin, the meeting adjourned at 7:58 p.m. The motion was approved by those present. Mr. LaCosta, Mr. LoForte and Mr. Mazzarella were absent.

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Chairman

*Joanne Grimes*  
Joanne Grimes, Board Secretary

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