

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held December 17, 2015

- Communications
One OPRA Request.

- Minutes
- The Engineering Committee Meeting held November 5, 2015.
The Finance and Regular Meetings held November 12, 2015.

- Treasurers Reports
The Treasurers Reports for the month of October 2015.

- Executive Director
Sewer Connections and the status of various contracts.

- Consulting Engineer
Overview of engineering matters.

- Counsel
Overview of legal matters.

- Committee Reports
Reports were given by the Personnel and Finance Committees.

- Unfinished Business
Approved an amendment to the 2016 Approved Budget.

- New Business
Approved the following: 2016 Banking Institutions; Secretary-Treasurer to make investments; Scheduling of 2015 Excess Flow Hearings; and Appoint 2016 P.A.C.O.

Approved the following expenditures: Award Contract #1600 Rebid #1 to Weiner Lesniak, LLP, in an amount of \$187,500.00; and Award Contract #174 to J&M Contracting in an amount of \$331,150.00.

- Bills & Claims

| | | |
|---------------------------|----|---------------------|
| OPERATING FUND | 01 | \$1,194,518.78 |
| BUILDING & EQUIPMENT FUND | 02 | <u>\$149,729.27</u> |
| TOTAL OF ALL FUNDS: | | \$1,344,248.05 |

RAHWAY VALLEY SEWERAGE AUTHORITY

Minutes of the Regular Meeting

December 17, 2015

The Chairman, Allen Chin, called the meeting to order at 7:55 p.m. The Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on January 28, 2015 and again December 9, 2015.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

| | |
|---------------------|-----------------------------------|
| Allen Chin | for the Town of Westfield |
| Mark P. Dugan | for the Township of Cranford |
| Michael Furci | for the Township of Springfield |
| Stephen D. Greet | for the Borough of Garwood |
| Robert B. LaCosta | for the Township of Scotch Plains |
| Richard J. LoForte | for the Borough of Kenilworth |
| Frank G. Mazzarella | for the Township of Clark |
| Robert Rachlin | for the City of Rahway |
| Scott L. Thompson | for the Township of Woodbridge |
| John J. Tomaine | for the Borough of Mountainside |
| Attilio S. Venturo | for the Borough of Roselle Park |

The following were also present:

| | |
|--------------------|---|
| James J. Meehan | Executive Director |
| Robert J. Materna | Secretary-Treasurer |
| Joanne Grimes | Purchasing Agent / Office Manager |
| David Roth, Esq. | for General Counsel, Greenbaum, Rowe, Smith |
| Robert Valent | Deputy Director |
| John Buonocore | Chief Engineer |
| Dan Ward | Manager, Plant Maintenance |
| Anthony Gencarelli | Mgr. of Regulatory Compliance |
| Wayne Baker | Westfield Leader |

Communications

An OPRA Request was received December 14, 2015, from Bruce Patterson regarding the assessments and personnel matters. A response is being prepared and will be sent in compliance with the law.

Approval of Minutes

Mr. Dugan made a motion, seconded by Mr. Tomaine, to approve the minutes of the Engineering Committee Meeting held November 5, 2015. The motion was approved by those present with the exception of Messer's. Rachlin, LoForte, Mazzarella, Thompson and Tomaine who abstained.

Mr. LaCosta made a motion, seconded by Mr. Furci, to approve the minutes of the Finance Committee Meeting held November 12, 2015. The motion was approved by those present. Messer's. LoForte, Dugan and Greet abstained.

Report of Treasurer

The October 2015 Treasurers Reports have been distributed to the Commissioners and should be spread on the minutes. So ordered.

Report of Executive Director**Sewer Treatment Endorsements**

The following is a list of Sewer Treatment Endorsements processed between 11/10/15 and 12/14/15. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

| RVSA Number | Date | Applicant's Name | Municipality |
|----------------|----------|----------------------------|--------------|
| 1848 - 15 - WF | 11/10/15 | Michael Mahoney LLC | Westfield |
| 1849 - 15 - KW | 11/13/15 | 11 North 7th St LLC | Kenilworth |
| 1850 - 15 - WF | 11/17/15 | Lagrand Ave LLC | Westfield |
| 1851 - 15 - RW | 11/18/15 | Nestor Lopez | Rahway |
| 1852 - 15 - WF | 11/18/15 | Reagan Jack Real Estate | Westfield |
| 1853 - 15 - RW | 11/23/15 | Gumercinda Santos | Rahway |
| 1853 - 15 - WF | 11/23/15 | NCN Properties LLC | Westfield |
| 1855 - 15 - RW | 11/25/15 | Reloc Development LLC | Rahway |
| 1856 - 15 - WF | 11/30/15 | Michael Mahoney LLC | Westfield |
| 1857 - 15 - WF | 11/30/15 | Michael Mahoney LLC | Westfield |
| 1858 - 15 - WF | 11/30/15 | D Villane Construction LLC | Westfield |
| 1859 - 15 - WF | 11/30/15 | D Villane Construction LLC | Westfield |
| 1860 - 15 - WF | 12/02/15 | Min Liu & Mingxiang Lin | Westfield |
| 1861 - 15 - WF | 12/02/15 | Hong Van Le | Westfield |

| | | | | | | | |
|------|---|----|---|----|----------|-------------------------------------|-------------|
| 1862 | - | 15 | - | CL | 12/02/15 | Michael Costeira | Clark |
| 1863 | - | 15 | - | WF | 12/04/15 | Preferred Home Builders | Westfield |
| 1864 | - | 15 | - | SF | 12/07/15 | Sunlight Houses/Smadar Weinberger | Springfield |
| 1865 | - | 15 | - | WB | 12/09/15 | Woodbridge Gardens Assoc. | Woodbridge |
| 1866 | - | 15 | - | WB | 12/10/15 | Lin Chen | Woodbridge |
| 1867 | - | 15 | - | RW | 12/10/15 | Charly Morsel/JHD Custom Finish LLC | Rahway |
| 1868 | - | 15 | - | RW | 12/14/15 | Dana M Satterwhite | Rahway |

* Number 1853 was used on two different applications. Number 1854 was skipped.

Contract #173 – Codigestion/Liquid Waste

The Request For Proposals for a Public Private Partnership to Design, Build and Administer a Liquid Waste Receiving Enterprise was advertised. Proposals were received and are being reviewed. This matter may be discussed further, in Closed Session.

Contract #1600 Rebid #1 – 2016 Litigation Counsel Services

A Request For Proposals was posted on the Authority’s website and sent to our current vendor. On December 3, 2015, one proposal was received as follows:

| | |
|---------------------------------------|---------------|
| <u>Company</u> | <u>Amount</u> |
| Weiner Lesniak, LLP Parsippany, NJ | NTE \$187,500 |

Weiner Lesniak, LLP has proposed the same rates as 2015. Their proposal was found to be in order, and Joanne Grimes, QPA, recommends award of this contract. Action is on the agenda under New Business.

Contract #174 – Interior Renovations Admin. Bldg. Lower Level – Phase II

A Notice to Bidders was advertised in the Star Ledger and was posted on the Authority’s website. Forty one companies purchased bid packages and on December 3, 2015 thirty four bids were received:

| | Company | BASE BID | ALLOWANCE "A" CONTINGENCY | GRAND TOTAL |
|---|---------------------------------|-----------------|----------------------------------|--------------------|
| 1 | Pal-Pro Builders LLC | \$270,000.00 | \$15,000.00 | \$285,000.00 |
| 2 | Mark Construction | \$297,213.00 | \$15,000.00 | \$312,213.00 |
| 3 | Billy Contracting & Restoration | \$304,000.00 | \$15,000.00 | \$319,000.00 |
| 4 | Tri Form Construction Inc. | \$312,800.00 | \$15,000.00 | \$327,800.00 |
| 5 | J&M Quality Contracting, LLC | \$316,150.00 | \$15,000.00 | \$331,150.00 |
| 6 | JRD Construction | \$326,714.00 | \$15,000.00 | \$341,714.00 |
| 7 | MBT Contracting LLC | \$328,529.00 | \$15,000.00 | \$343,529.00 |
| 8 | Tekcon Construction Inc. | \$333,109.00 | \$15,000.00 | \$348,109.00 |
| 9 | Accurate Construction Inc. | \$341,900.00 | \$15,000.00 | \$356,900.00 |

| | | | | |
|----|------------------------------------|--------------|-------------|--------------|
| 10 | Brahma Construction Corp | \$348,253.00 | \$15,000.00 | \$363,253.00 |
| 11 | Pharos Enterprises LLC | \$357,000.00 | \$15,000.00 | \$372,000.00 |
| 12 | SLS Construction LLC | \$359,660.00 | \$15,000.00 | \$374,660.00 |
| 13 | Daskal LLC | \$369,000.00 | \$15,000.00 | \$384,000.00 |
| 14 | Santorini Construction Inc. | \$374,000.00 | \$15,000.00 | \$389,000.00 |
| 15 | FCI Group/Falak Construction, Inc. | \$377,000.00 | \$15,000.00 | \$392,000.00 |
| 16 | Northeastern Interior Services | \$380,000.00 | \$15,000.00 | \$395,000.00 |
| 17 | Apex Enterprises of Union, Inc. | \$385,000.00 | \$15,000.00 | \$400,000.00 |
| 18 | Fine Wall Corporation | \$386,550.00 | \$15,000.00 | \$401,550.00 |
| 19 | Precision Building & Construction | \$389,990.00 | \$15,000.00 | \$404,990.00 |
| 20 | GPC Inc. | \$392,500.00 | \$15,000.00 | \$407,500.00 |
| 21 | ATG Inc. | \$398,000.00 | \$15,000.00 | \$413,000.00 |
| 22 | John O'Hara Company | \$407,688.00 | \$15,000.00 | \$422,688.00 |
| 23 | Salazar & Associates, Inc. | \$409,000.00 | \$15,000.00 | \$424,000.00 |
| 24 | K&D Contractors | \$411,000.00 | \$15,000.00 | \$426,000.00 |
| 25 | Helios Construction Inc. | \$417,000.00 | \$15,000.00 | \$432,000.00 |
| 26 | Wallkill Group, Inc. | \$418,000.00 | \$15,000.00 | \$433,000.00 |
| 27 | M&M Construction | \$434,000.00 | \$15,000.00 | \$449,000.00 |
| 28 | EMY Solutions | \$475,000.00 | \$15,000.00 | \$490,000.00 |
| 29 | Belmont Construction Corp | \$505,000.00 | \$15,000.00 | \$520,000.00 |
| 30 | All Phase | \$547,185.00 | \$15,000.00 | \$562,185.00 |
| 31 | Altec Building Systems, Corp | \$562,003.00 | \$15,000.00 | \$577,003.00 |
| 32 | NEIE Construction Services, LLC | \$594,300.00 | \$15,000.00 | \$609,300.00 |

The six lowest bids were reviewed and found to be in order. Two bids were excluded as they were not registered bidders – (nor were not in the bottom six). Additionally, the four lowest bidders withdrew their bids because of pricing errors, which is allowed under the NJ Public Contracts Law. The fifth lowest bidder was notified that the Authority was planning on awarding the contract to their firm and they advised that their bid was in order and they looked forward to performing the work. Based on the foregoing, Joanne Grimes, QPA and John Buonocore, Chief Engineer, recommend award of the contract to J&M Quality Contracting of Neptune, NJ in an amount of \$331,150.00.

Monthly Reports

The Engineering Bills & Claims, Litigation Cost Summary, IPP Report, Operations Report and Flow Rights Reports have been received and were distributed to the Commissioners.

Report of Consulting Engineer

Howard Matteson is not present this evening as he had a scheduling conflict, however, he submitted the following report.

This report covers the following work activities for the month of November 2015.

- A. Retainer Services
During the period, CDM Smith prepared the monthly report and attended the November Engineering Committee Meeting.
- B. Miscellaneous Engineering Services
Assisted RVSA in preparing for meetings with bidders for the Liquid Waste Receiving Enterprise.
- C. Biosolids Hauling and Reuse Contract Assistance
No activity during the period.
- D. Digester Gas Treatment System – Construction Services
During the period, CDM Smith performed the following:
 - Attended a progress meeting with RVSA and DEP staff
- E. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction Services
During the period, CDM Smith performed the following:
 - Coordinated with subconsultant regarding final permit modification submission documents.
 - Began making edits to final design documents based on RVSA review comments.

Report of General Counsel

David Roth of Greenbaum, Rowe, Smith & Davis is present this evening and will give General Counsel's Report.

The following report covers from November 13, 2015 through December 17, 2015:

1. General
 - A. Flow Rights

Letters will be going out to Springfield, Clark and Scotch Plains at the beginning of next month scheduling hearings for each of those communities that exceeded their flow rights by more than 10 during the past metering year.

It is likely that the hearing will be held on Thursday, January 14, 2016. A letter was sent to Clark last month in accordance with the 1994 Settlement Agreement. A copy of my letter and the response from Clark's Business Administrator is attached. This issue is separate from flow rights' exceedances. It would be my recommendation, upon submission by Clark of copies of the underlying documents referenced in the Clark letter that Clark has satisfied its obligations under the Settlement Agreement for 2015.

- B. Treatment of Organic Waste
No change.
 - C. Local Contracts Law
I was consulted by the Authority as it relates to withdrawal of bids after they have been submitted. It was my judgment that the 4 bids that were withdrawn for the work to be done in the basement of the Administration Building did satisfy the requirements of the New Jersey Statute applicable to withdrawal of bids. The resolution on the agenda will recognize the propriety of that withdrawal.
 - D. OPRA.
No change.
 - E. US Healthworks
We are still waiting to receive information regarding the impact that Quala has on the US Healthworks property.
 - F. Telephone Contract
All of the necessary documents have now been signed.
 - G. QDI Monitoring
We are still negotiating the terms of the Access Agreement permitting Quala’s environmental engineer to install wells on RVSA property.
2. Cogeneration Facility – Contract #105
A mediation was held on December 1 and a second mediation session is scheduled for January 15. Further discussion will take place in closed session, especially as to the status of CCMS.
 3. S-72
I continue to monitor the status of this bill in the New Jersey Legislature. An email should be forthcoming from Peggy Gallos of the AEA.

Report of Litigation Counsel

No report submitted.

Committee Reports

| Committee | Committee Chairman | 2/2015-2/2016 Committee Members | | |
|------------------|--------------------|---------------------------------|------------------|-----------------|
| | | Engineering | Steve Greet | Richard LoForte |
| Finance | Robert LaCosta | Mark Dugan | Frank Mazzarella | Attilio Venturo |
| Legal | Mark Dugan | Steve Greet | John Tomaine | Attilio Venturo |
| Personnel | Richard LoForte | Michael Furci | Robert LaCosta | |
| Insurance Review | Frank Mazzarella | Mark Dugan | Michael Furci | Steve Greet |

| | | | | |
|------------------|-----------------|----------------|-----------------|--|
| Nominating | Attilio Venturo | Robert Rachlin | Scott Thompson | |
| Public Relations | Michael Furci | Robert Rachlin | John Tomaine | |
| Security | Robert Rachlin | John Tomaine | Frank Mazarella | |

Chairman: Are there reports from any of the following Committees:

Engineering Committee (Steve Greet, Chairman)

No report.

Finance Committee (Robert LaCosta, Chairman)

Mr. LaCosta stated that a Finance Committee Meeting was held earlier this evening to discuss the Bills & Claims, action is on the agenda under Bills & Claims. Also the Secretary-Treasurer has prepared an amendment to the Approved Budget reflecting a slight decrease. Action will be on the agenda under Unfinished Business.

Legal Committee (Mark Dugan, Chairman)

No meeting this month.

Personnel Committee (Richard LoForte – Chairman)

Mr. LoForte stated that a Personnel Committee Meeting was held earlier this evening. The Committee discussed several matters, however, no action will be taken at this time.

Public Relations Committee (Michael Furci, Chairman)

No meeting this month.

Security Committee (Robert Rachlin, Chairman)

No meeting this month.

Unfinished Business

The following Resolution #15-46 was offered by Mr. LaCosta, on motion of Mr. LaCosta, seconded by Mr. Thompson.

RESOLUTION #15-46

RAHWAY VALLEY SEWERAGE AUTHORITY

FISCAL YEAR: From January 1, 2016 To December 31, 2016

AMENDED BUDGET

WHEREAS, the Annual Budget and Capital Budget for the Rahway Valley Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 was been presented before the governing body of the Rahway Valley Sewerage Authority at its open public meeting of November 12, 2015; and

WHEREAS, there is a need to amend the Budget that was approved by the governing body at their November 12, 2015 Regular Meeting by Resolution #15-45 reflecting an

additional decrease as set forth below; and

WHEREAS, the Amended Annual Budget and Capital Budget for the Rahway Valley Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Rahway Valley Sewerage Authority at its open public meeting of December 17, 2015; and

WHEREAS, the Amended Annual Budget as introduced reflects Total Revenues of \$25,123,750 Total Appropriations, including any Accumulated Deficit if any, of \$25,823,750 and Total Unrestricted Net Assets utilized of \$700,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$8,000,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$ - ;and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Rahway Valley Sewerage Authority, at an open public meeting held on December 17, 2015 that the Amended Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Rahway Valley Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Rahway Valley Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption at its meeting following receipt of the approved budget document from the State of New Jersey Dept. of Community Affairs.

Mr. Greet stated that he will vote no because of the fact that Garwood's assessment has gone up

26% in two years, which he feels is ridiculous based on the size of his community. He added that he believes there are inherent flaws in the metering system that should be corrected. He did however commend the staff on putting together the budget that was presented which reflected a slight increase and added that this is the third year in a row that similar budgets have presented. He feels that these budgets are a reflection of the job done by the staff over the course of each year.

Mr. Mazzarella and Mr. Thompson both also commended the staff on the budget and keeping expenses to a minimum.

The Chairman requested a roll call vote.

| | <u>AYES</u> | <u>NAYS</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|-------------|-------------|----------------|---------------|
| Clark | X | | | |
| Cranford | X | | | |
| Garwood | | X | | |
| Kenilworth | X | | | |
| Mountainside | X | | | |
| Rahway | | | X | |
| Roselle Park | X | | | |
| Scotch Plains | X | | | |
| Springfield | X | | | |
| Westfield | X | | | |
| Woodbridge | X | | | |

As the vote was 9 to 1 and 1 abstention, the resolution was approved.

New Business

The following Resolution #15-47 was offered by Mr. LaCosta, on motion of Mr. LaCosta, seconded by Mr. Dugan and approved by those present with the exception of Mr. Chin who abstained.

RESOLUTION #15-47

WHEREAS, the State of New Jersey Statutes provide that a Resolution be adopted by Public Bodies each year designating depositories for funds.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the following banks be designated as the depository of funds of the said organization for the year 2016:

Wells Fargo
Short Hills, NJ

Chase Bank
Fairfield, NJ

Investors Savings Bank
Clark, NJ

NJ Cash Management Fund
Trenton, NJ

Provident Bank
Clark, NJ

Two River Community Bank
Middletown, NJ

and any other qualified bank hereafter named.

The following Resolution #15-48 was offered by Mr. LaCosta, on motion of Mr. LaCosta, seconded by Mr. Dugan and approved by those present.

RESOLUTION #15-48

WHEREAS, the Rahway Valley Sewerage Authority (Authority) is a corporate public body created pursuant to N.J.S.A. 40:14A-1 et seq.; and

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq., permits public entities including sewerage authorities to invest monies in their possession by the purchase of certain types of securities as described in N.J.S.A. 40A:5-15.1; and

WHEREAS, N.J.S.A. 40A:5-15.1 requires that no securities be purchased unless authorized by the Authority; and

WHEREAS, the Authority seeks to empower its Secretary-Treasurer annually with the power to make such purchases, i.e. investments that are in the best interest of the Authority and are permitted by New Jersey law.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it hereby authorizes the Secretary-Treasurer of the Authority to make investments on behalf of the Authority by only purchasing securities permitted to be purchased under N.J.S.A. 40A:5-15.1, Sections 105, 508, and utilizing monies that are in the possession of the Authority and available for such purpose of the applicable items; and

BE IT FURTHER RESOLVED that this resolution shall be for the period January 1, 2016 through December 31, 2016.

The following Resolution #15-49 was offered by Mr. Greet, on motion of Mr. Greet, seconded by Mr. Dugan and approved by those present.

RESOLUTION #15-49

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Weiner Lesniak, LLP of 629 Parsippany Road, PO Box 438, Parsippany, NJ 07054-0438, for Professional Legal Services for the period January 1, 2016 through December 31, 2016; and

WHEREAS, the Rahway Valley Sewerage Authority (Authority) seeks to retain Weiner Lesniak, LLP for Legal Services (Contract #1600) specifically to serve as the Authority's Litigation Counsel on the Contract #105 Cogeneration-Sludge Drying Facility on-going litigation; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5, contracts of this nature may be awarded without bidding, however, the Authority solicited proposals based on Fair and Open process; and

WHEREAS, the Authority received a proposal from Weiner Lesniak, LLP on December 3, 2015, reflecting hourly rates \$175.00 for Partners and \$145.00 for Associates with an estimated total amount of \$187,500.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that funds for said contract will be budgeted for in the 2016 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage Weiner Lesniak, LLP to perform the services described herein at the aforementioned hourly rates, total not to exceed amount of \$187,500.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 90 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

Mr. Greet made a motion, seconded by Mr. Dugan, to award Contract #174 - Administration Building, Lower Level Interior Renovations-Phase II, to the lowest responsive and responsible bidder, J&M Quality Contracting of Neptune, NJ in an amount of \$331,150.00, and said award will be published in accordance with law, as recommended by the Executive Director. The motion was approved by those present.

After brief discussion regarding the four lowest bids on Contract #174, Mr. Dugan made a motion to amend the previously adopted motion, to recognize that the four lowest bids, although found to be in order, said bidders withdrew their bids for calculating errors, as is allowable under

NJ Local Public Contracts Law. The amendment was unanimously approved.

Mr. Dugan move to approve the motion as amended. The motion as amended was seconded by Mr. Thompson and unanimously approved.

The following Resolution #15-50 was offered by Mr. Greet, on motion of Mr. Greet, and seconded by Mr. LoForte.

RESOLUTION #15-50

WHEREAS, the Rahway Valley Sewerage Authority previously approved Resolution #14-29 and related Agreements for the purpose of engaging CDM Smith, Inc. for Professional Services specifically Contract #171-ECS Engineering Construction Services related to Gas Cleaning System and Chemical Feed Upgrades, and Resolution #15-07 and related Agreements for the purpose of engaging CDM Smith, Inc. for Professional Services specifically Contract #175-ECS Engineering Construction Services related to Replacement of Digester Covers and Waste Gas Flares; and

WHEREAS, the Authority has determined that there is a need to amend this agreement to extend the contract period through December 31, 2016; and

WHEREAS, CDM Smith, Inc. has requested that their 2016 rate schedule as approved in their 2016 Consulting Engineering Services Contract be applied to the work under this contract for billing purposes; and

WHEREAS, the total contract amount as previously approved will not change; and

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that the necessary funds for said contract are available in the 2016 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the previously adopted Resolution and related Agreement with CDM Smith, Inc. be and are hereby amended to provide for the aforementioned changes; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are authorized to execute an amendment to the Professional Service Contract previously entered into; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in accordance with law.

After brief discussion, Mr. Dugan moved to table this resolution. The motion to table was seconded by Mr. Mazzarella and unanimously approved.

The following Resolution #15-51 was offered by Mr. Greet, on motion of Mr. Greet, seconded by Mr. Furci and approved by those present with the exception of Mr. Mazzarella who abstained.

RESOLUTION # 15-51**AUTHORIZING PROCEDURES & HEARING IN CONNECTION WITH THE EXCEEDENCE OF FLOW RIGHTS IN ACCORDANCE WITH THE REVISED AGREEMENT DATED JANUARY 11, 1995, BY AND BETWEEN THE RAHWAY VALLEY SEWERAGE AUTHORITY'S MEMBER MUNICIPALITIES**

WHEREAS, the Rahway Valley Sewerage Authority (the "Authority") is governed in part by a certain revised Agreement (the "Agreement") dated January 11, 1995 by and between the Authority's member municipalities; and

WHEREAS, the Agreement provides for the procedures to be employed and the hearing to be held attendant to the exceedence of flow rights belonging to the individual member municipalities as set forth in the Agreement; and

WHEREAS, the Authority has received information that one or more of the member municipalities have exceeded the amount of flow rights specifically provided for under the Agreement; and

WHEREAS, as a result the foregoing information, the Authority wishes to commence those procedures that would result in a hearing before the Authority concerning whether or not there has been a violation of the flow rights as set forth in the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Rahway Valley Sewerage Authority, as follows:

1. The Authority authorizes an Exceedence Hearing on the matter of the Townships of Clark, Scotch Plains and Springfield Flow Rights. Such Hearing to be held on the 14th day of January 2016 at 7:00, 7:30 and 8:00 p.m. respectively, at the Rahway Valley Sewerage Authority, 1050 East Hazelwood Avenue, Rahway, New Jersey in the Administration Building, Authority Board Room.
2. At the time of the Exceedence Hearing the Authority shall hear any and all evidence presented by the Municipalities disputing the exceedence(s) or the amount thereof.
3. Notice of the above meeting shall consist of a certified copy of this Resolution served upon the municipal clerk of Townships of Scotch Plains, Clark and Springfield by regular mail no less than two (2) weeks prior to the date of the hearing set forth in Paragraph 1, herein.
4. Requests for adjournments must be in writing and received by the Authority at least one week (no later than January 7, 2016) before the scheduled date of hearing.

BE IT FURTHER RESOLVED that all appropriate Authority officials, professionals and personnel are authorized to prepare those documents and perform those tasks that will

affect the purposes of this Resolution; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and/or as required by law.

The following Resolution #15-52 was offered by Mr. LoForte, on motion of Mr. LoForte, seconded by Mr. Dugan, and unanimously approved.

RESOLUTION #15-52

WHEREAS, the Rahway Valley Sewerage Authority is required by the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity Public Contracts, to annually appoint a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, said Officer shall be the official liaison with the Department of the Treasury, Division of Contract Compliance for matters concerning Public Law 1975, c. 127 (N.J.A.C. 17:27) and shall have the authority to recommend the appropriate procedural corrections to the Rahway Valley Sewerage Authority; and

WHEREAS, Robert J. Materna, Secretary-Treasurer, presently serves the Authority as its Equal Employment Opportunity Officer and Public Agency Compliance Officer (P.A.C.O.) and is familiar with the regulation of P.L. 1975, c. 127.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority, that it hereby appoints Robert J. Materna, to again serve as its Public Agency Compliance Officer (P.A.C.O.) for the year 2016 and that said appointment shall be confirmed to the State of New Jersey, Department of the Treasury, by January of each ensuing year as required by law.

Bills and Claims

Mr. LaCosta made a motion, seconded by Mr. Dugan, that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was approved by those present.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

| CHECK | DATE | VENDOR | LINE/ACCT | AMOUNT |
|-------|----------|---------------------------|-----------|------------|
| 2968 | 12/17/15 | CDM SMITH, INC. | 140.2 | 12,872.63 |
| 2969 | 12/17/15 | HAWKINS, DELAFIELD & WOOD | 140.2 | 10,364.29 |
| 2970 | 12/17/15 | WILLIAMS SCOTSMAN, INC. | 140.2 | 142.50 |
| 2971 | 12/17/15 | SPECTRASERV INC. | 140.2 | 123,462.85 |
| 2972 | 12/17/15 | WEINER LESNIAK LLP | 140.2 | 2,887.00 |

Total Building & Equipment Fund Checks: 5
 Total Void Checks: 0
 Total Void Check Amount: \$0.00
 Total Building & Equipment Fund Checks Paid: \$149,729.27

OPERATING FUND - MANUAL

| CHECK | DATE | VENDOR | LINE/ACCT | AMOUNT |
|-------|----------|--------------------------|-----------|------------|
| 268 | 12/11/15 | NJ STATE HEALTH BENEFITS | 03/04 | 115,251.98 |

Total Operating Fund Manual Checks: 1
 Total Void Checks: 0
 Total Void Check Amount: \$0.00
 Total Operating Fund Manual Checks Paid: \$115,251.98

OPERATING FUND

| CHECK | DATE | VENDOR | LINE/ACCT | AMOUNT |
|-------|----------|--------------------------------|-----------|------------|
| 45066 | 11/18/15 | BGIA, INC. | 17 | 13,650.33 |
| 45067 | 11/18/15 | CANON FINANCIAL SERVICES, INC. | 16 | 443.46 |
| 45068 | 11/18/15 | ELIZABETHTOWN GAS | 22 | 30,329.67 |
| 45069 | 11/18/15 | MIDDLESEX WATER COMPANY | 33 | 2,342.56 |
| 45070 | 11/18/15 | READYREFRESH BY NESTLE | 13 | 113.83 |
| 45071 | 11/18/15 | STAPLES CREDIT PLAN | 13/27/32 | 1,906.97 |
| 45072 | 11/18/15 | VERIZON BUSINESS | 27 | 2,234.72 |
| 45073 | 11/18/15 | VERIZON | 11 | 1,679.41 |
| 45074 | 11/18/15 | VERIZON WIRELESS | 11 | 855.42 |
| 45075 | 11/23/15 | BJ'S WHOLESALE CLUB | 52 | 251.45 |
| 45076 | 11/23/15 | ELIZABETHTOWN GAS | 22 | 1,071.17 |
| 45077 | 11/23/15 | PSE&G COMPANY | 22 | 28,523.01 |
| 45078 | 11/30/15 | RAHWAY VALLEY SEWERAGE AUTH. | 01/02 | 283,750.11 |
| 45079 | 12/04/15 | CANON USA INC. | 16 | 444.18 |
| 45080 | 12/04/15 | DELTA DENTAL OF NEW JERSEY INC | 03 | 7,154.46 |
| 45081 | 12/04/15 | DIRECT ENERGY BUSINESS | 02 | 36,513.26 |
| 45082 | 12/04/15 | HOME DEPOT CREDIT SERVICES | 27 | 45.35 |
| 45083 | 12/04/15 | THE LINCOLN NATIONAL LIFE | 03 | 1,052.40 |
| 45084 | 12/04/15 | NJ MANUFACTURERS INS. | 17 | 16,911.15 |
| 45085 | 12/04/15 | PURCHASE POWER | 48 | 520.99 |
| 45086 | 12/04/15 | STAPLES ADVANTAGE | 13 | 1,004.31 |
| 45087 | 12/04/15 | VISION SERVICE PLAN | 03 | 1,194.00 |
| 45088 | 12/04/15 | WAGE WORKS | 03 | 25.00 |
| 45089 | 12/10/15 | ELIZABETHTOWN GAS | 22 | 369.40 |
| 45090 | 12/10/15 | JAMES J. MEEHAN | 15/49 | 2,359.10 |
| 45091 | 12/10/15 | PSE&G COMPANY | 19 | 521.25 |
| 45092 | 12/10/15 | RAHWAY VALLEY SEWERAGE AUTH. | 01/02 | 304,314.97 |
| 45093 | 12/17/15 | ALLEN CHIN | 49 | 716.85 |
| 45094 | 12/17/15 | MARK P. DUGAN | 49 | 300.00 |

| CHECK | DATE | VENDOR | LINE/ACCT | AMOUNT |
|-------|----------|--------------------------------|-----------|-----------|
| 45095 | 12/17/15 | MICHAEL FURCI | 49 | 300.00 |
| 45096 | 12/17/15 | STEPHEN D. GREET | 49 | 300.00 |
| 45097 | 12/17/15 | ROBERT LaCOSTA | 49 | 450.00 |
| 45098 | 12/17/15 | RICHARD LoFORTE | 49 | 565.13 |
| 45099 | 12/17/15 | FRANK G. MAZZARELLA | 49 | 450.00 |
| 45100 | 12/17/15 | ROBERT I. RACHLIN | 49 | 300.00 |
| 45101 | 12/17/15 | SCOTT THOMPSON | 49 | 300.00 |
| 45102 | 12/17/15 | JOHN TOMAINE | 49 | 300.00 |
| 45103 | 12/17/15 | ATTILIO S. VENTURO | 49 | 405.00 |
| 45104 | 12/17/15 | A TOUCH OF ITALY | 49 | 221.00 |
| 45105 | 12/17/15 | ACADEMY GLASS INC. | 32 | 450.00 |
| 45106 | 12/17/15 | ADP, INC. | 16 | 2,249.65 |
| 45107 | 12/17/15 | ADP SCREENING & SELECTION SVC. | 08 | 71.97 |
| 45108 | 12/17/15 | AIROYAL COMPANY | 34 | 11,620.92 |
| 45109 | 12/17/15 | ALL AMERICAN SEWER SERVICE | 32 | 5,292.00 |
| 45110 | 12/17/15 | AMERICAN INDUSTRIAL SUPPLY | 32 | 155.07 |
| 45111 | 12/17/15 | AMERICAN WEAR | 31/32 | 1,878.84 |
| 45112 | 12/17/15 | ARC DOCUMENT SOLUTIONS | 12 | 2,333.30 |
| 45113 | 12/17/15 | ASSOCIATED AUTO PARTS | 32/35 | 283.16 |
| 45114 | 12/17/15 | B & B DISPOSAL | 32 | 1,350.00 |
| 45115 | 12/17/15 | ALEXANDER BIEL | 04 | 314.70 |
| 45116 | 12/17/15 | RILEY BLAKE | 31 | 124.99 |
| 45117 | 12/17/15 | ROSELLE PARK POLICE DEPT. | 30 | 973.50 |
| 45118 | 12/17/15 | BOWCO LABORATORIES, INC. | 32 | 126.00 |
| 45119 | 12/17/15 | CHRISTOPHER J. BRINKER | 31 | 109.98 |
| 45120 | 12/17/15 | JOHN BUONOCORE | 15/31 | 312.59 |
| 45121 | 12/17/15 | CDM SMITH, INC. | 05/06 | 2,097.00 |
| 45122 | 12/17/15 | HECTOR L. CARTAGENA | 04 | 314.70 |
| 45123 | 12/17/15 | JAMES CASSELLA | 04 | 314.70 |
| 45124 | 12/17/15 | CHARLES F. CONNOLLY DIST. CO. | 32 | 629.62 |
| 45125 | 12/17/15 | CITY OF RAHWAY – UNITED WATER | 33 | 6,585.46 |
| 45126 | 12/17/15 | CITY OF RAHWAY | 31 | 289.00 |
| 45127 | 12/17/15 | COMMUNITY SAFETY CONS. | 31 | 360.00 |
| 45128 | 12/17/15 | CONSTELLATION | 22 | 1,102.28 |
| 45129 | 12/17/15 | COOPER ELECTRIC SUPPLY CO. | 32 | 1,374.57 |
| 45130 | 12/17/15 | DONNA CORRIS | 15 | 262.90 |
| 45131 | 12/17/15 | ANDREA DeCARLO | 15 | 412.58 |
| 45132 | 12/17/15 | DELL MARKETING L.P. | 27 | 3,760.00 |
| 45133 | 12/17/15 | BARBARA DERKACK | 04 | 629.40 |
| 45134 | 12/17/15 | JACK DESIMONE | 31 | 119.21 |
| 45135 | 12/17/15 | DIVITA BALANCE SERVICE CO. LLC | 40 | 1,208.55 |
| 45136 | 12/17/15 | HARRY DONES | 31 | 114.16 |
| 45137 | 12/17/15 | LOUIS DUPLESSIS | 04 | 314.70 |
| 45138 | 12/17/15 | PAUL DYMYD | 31 | 99.96 |
| 45139 | 12/17/15 | EASTERN SHEET METAL & PLATE | 32 | 1,962.39 |
| 45140 | 12/17/15 | ELIZABETHTOWN GAS | 22 | 1,623.38 |

| CHECK | DATE | VENDOR | LINE/ACCT | AMOUNT |
|-------|----------|--------------------------------|-----------|-----------|
| 45141 | 12/17/15 | ENVIRONMENTAL COMPLIANCE | 41 | 4,465.00 |
| 45142 | 12/17/15 | ELIZABETHTOWN GAS | 22 | 19,847.20 |
| 45143 | 12/17/15 | GREGORY EVELYN | 04 | 440.70 |
| 45144 | 12/17/15 | EVOQUA WATER TECHNOLOGIES | 40 | 883.00 |
| 45145 | 12/17/15 | EDWARD FARYNA | 04 | 314.70 |
| 45146 | 12/17/15 | FISHER SCIENTIFIC | 40 | 12,197.03 |
| 45147 | 12/17/15 | FOLEY, INCORPORATED | 32 | 1,837.67 |
| 45148 | 12/17/15 | NAIM FRANKLIN | 31 | 125.00 |
| 45149 | 12/17/15 | FREDERICK T. GEARDINO | 04 | 314.70 |
| 45150 | 12/17/15 | GOVCONNECTION, INC. | 27 | 7,986.53 |
| 45151 | 12/17/15 | GP JAGER INC. | 32 | 1,080.00 |
| 45152 | 12/17/15 | GRAINGER | 31/32/41 | 2,600.19 |
| 45153 | 12/17/15 | GREAT LAKES ENVIRONMENTAL | 41 | 267.61 |
| 45154 | 12/17/15 | GREENBAUM, ROWE, SMITH & DAVIS | 07 | 6,299.70 |
| 45155 | 12/17/15 | JOANNE GRIMES | 13/15/18 | 284.86 |
| 45156 | 12/17/15 | HACH COMPANY | 40 | 1,859.88 |
| 45157 | 12/17/15 | ROY HERMAN | 04 | 629.40 |
| 45158 | 12/17/15 | JOHN V. HRUSKA | 04 | 629.40 |
| 45159 | 12/17/15 | IN THE SWIM | 29 | 12,030.50 |
| 45160 | 12/17/15 | INFOR (US), INC. | 32 | 2,363.73 |
| 45161 | 12/17/15 | INGERSOLL RAND COMPANY | 34 | 293.83 |
| 45162 | 12/17/15 | INTERNATIONAL TIRE & PARTS | 32 | 166.60 |
| 45163 | 12/17/15 | XYLEM WATER SOLUTIONS USA | 34 | 342.14 |
| 45164 | 12/17/15 | JERSEY ELEVATOR COMPANY INC. | 32 | 265.90 |
| 45165 | 12/17/15 | WALTER JORDAN | 04 | 629.40 |
| 45166 | 12/17/15 | PATRICK KELLAWAY | 31 | 124.97 |
| 45167 | 12/17/15 | EDWARD KOCHICK | 31 | 125.00 |
| 45168 | 12/17/15 | LESTER GLENN CHEVROLET | 35 | 2,337.86 |
| 45169 | 12/17/15 | LYONS ENVIRONMENTAL SERVICES | 42 | 4,960.00 |
| 45170 | 12/17/15 | ALICIA MACKIN | 04 | 314.70 |
| 45171 | 12/17/15 | HELDER MALTA | 31 | 39.47 |
| 45172 | 12/17/15 | ROBERT J. MATERNA | 15 | 412.80 |
| 45173 | 12/17/15 | MCMASTER-CARR SUPPLY CO. | 32 | 1,287.28 |
| 45174 | 12/17/15 | JAMES J. MEEHAN | 31 | 119.99 |
| 45175 | 12/17/15 | MARCOS MELENDEZ | 31 | 125.00 |
| 45176 | 12/17/15 | MIDDLESEX WATER COMPANY | 33 | 3,944.32 |
| 45177 | 12/17/15 | MILLER MECHANICAL CORP. | 32 | 800.00 |
| 45178 | 12/17/15 | STEPHEN MOREIRA | 31/32 | 462.00 |
| 45179 | 12/17/15 | MOTION INDUSTRIES, INC. | 32 | 172.90 |
| 45180 | 12/17/15 | ROBERT MRASZ | 04 | 629.40 |
| 45181 | 12/17/15 | NAVITEND | 27 | 187.50 |
| 45182 | 12/17/15 | NAT'L. ASSOC. CLEAN WATER | 52 | 13,980.00 |
| 45183 | 12/17/15 | NJ ADVANCE MEDIA | 12 | 372.18 |
| 45184 | 12/17/15 | NJ STATE LEAGUE OF MUNIC. | 31 | 110.00 |
| 45185 | 12/17/15 | NORTHEAST INDUSTRIAL TECH. | 32 | 286.94 |
| 45186 | 12/17/15 | ONE CALL CONCEPTS, INC. | 32 | 23.56 |

| CHECK | DATE | VENDOR | LINE/ACCT | AMOUNT |
|-------|----------|--------------------------------|-----------|------------|
| 45187 | 12/17/15 | P-M INDUSTRIAL SUPPLY, INC. | 32 | 1,438.95 |
| 45188 | 12/17/15 | MARIO PASQUALICCIO | 31 | 125.00 |
| 45189 | 12/17/15 | EDMUND PETROSKY | 04 | 314.70 |
| 45190 | 12/17/15 | PITNEY BOWES INC. | 48 | 81.58 |
| 45191 | 12/17/15 | ERIC PITUSIAK | 31 | 119.99 |
| 45192 | 12/17/15 | ROBERT POLTZ | 31 | 125.00 |
| 45193 | 12/17/15 | PRAXAIR DISTRIBUTION, INC. | 32 | 422.90 |
| 45194 | 12/17/15 | PRECISION ELECTRIC MOTOR WORKS | 32 | 1,585.00 |
| 45195 | 12/17/15 | QC LABORATORIES | 41 | 6,006.00 |
| 45196 | 12/17/15 | QC LABORATORIES | 41 | 738.50 |
| 45197 | 12/17/15 | RUTGERS, THE STATE UNIV.OF NJ | 31 | 1,175.00 |
| 45198 | 12/17/15 | RAHWAY VALLEY SEWERAGE AUTH. | 01/02 | 106,166.48 |
| 45199 | 12/17/15 | PETTY CASH | 14 | 68.24 |
| 45200 | 12/17/15 | ROBERT SAFCHINSKY | 32 | 47.83 |
| 45201 | 12/17/15 | COLONEL SATTERWHITE | 04 | 314.70 |
| 45202 | 12/17/15 | SCHWARTZ SIMON EDELSTEIN | 08 | 760.50 |
| 45203 | 12/17/15 | SCHWING BIOSSET, INC. | 32 | 1,107.51 |
| 45204 | 12/17/15 | SCIENTIFIC WATER CONDITIONING | 32 | 780.00 |
| 45205 | 12/17/15 | SHALLCROSS BOLT & SPECIALTIES | 32 | 25.50 |
| 45206 | 12/17/15 | JOSEPH SOWA | 04 | 629.40 |
| 45207 | 12/17/15 | SPECTRASERV INC. | 25/26 | 17,351.51 |
| 45208 | 12/17/15 | STAPLES ADVANTAGE | 13 | 197.51 |
| 45209 | 12/17/15 | DONALD STUART | 04 | 314.70 |
| 45210 | 12/17/15 | TAYLOR OIL CO., INC. | 24 | 1,057.02 |
| 45211 | 12/17/15 | THE BANK OF NEW YORK MELLON | 09 | 8,800.00 |
| 45212 | 12/17/15 | JAMES THOR | 31 | 109.75 |
| 45213 | 12/17/15 | RICHARD P. TOKARSKI | 04 | 629.40 |
| 45214 | 12/17/15 | TURTLE & HUGHES INC. | 32 | 317.49 |
| 45215 | 12/17/15 | UNIVAR USA INC. | 29 | 3,275.82 |
| 45216 | 12/17/15 | U.S. HEALTHWORKS MEDICAL | 50 | 102.00 |
| 45217 | 12/17/15 | USA BLUEBOOK | 29/32 | 714.62 |
| 45218 | 12/17/15 | VERIZON BUSINESS | 27 | 2,589.96 |
| 45219 | 12/17/15 | VERIZON | 11 | 1,679.02 |
| 45220 | 12/17/15 | THOMAS WATTERS | 31 | 74.99 |
| 45221 | 12/17/15 | ARTHUR M. WRIGHT, JR | 04 | 629.40 |
| 45222 | 12/17/15 | XYLEM WATER SOLUTIONS USA, INC | 34 | 4,157.67 |
| 45223 | 12/17/15 | ZINKAN ENTERPRISES INC. | 32 | 10,851.48 |

Total Operating Fund Checks: 158
 Total Void Checks: 0
 Total Void Check Amount: \$0.00
 Total Operating Fund Checks Paid: \$1,079,266.80

| | | |
|---------------------------|----|---------------------|
| OPERATING FUND | 01 | \$1,194,518.78 |
| BUILDING & EQUIPMENT FUND | 02 | <u>\$149,729.27</u> |
| TOTAL OF ALL FUNDS: | | \$1,344,248.05 |

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Dugan made a motion to go into closed session at 8:21 p.m. for discussion of legal matters, specifically Contract #105 Litigation/Mediation, Contract #173 PPP-Design, property acquisition, and Flow Right Hearings. The motion was seconded by Mr. Rachlin and approved by those present.

Regular Order of Business

Mr. Greet made a motion, seconded by Mr. Dugan, to return to the Regular Order of Business at 8:40 p.m. The motion was unanimously approved.

Mr. Chin wished everyone a very Merry Christmas and safe happy New Year. The other Commissioners concurred.

Adjournment

As there was no further business, on motion of Mr. Greet, seconded by Mr. Thompson, the meeting adjourned at 8:41 p.m. The motion was approved by those present.

Chairman

Robert J. Materna
Robert J. Materna, Secretary-Treasurer

jg - Attachments