

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held July 16, 2015

- Communications
Three OPRA Requests were received.

 - Minutes
 - The Personnel and Engineering Meetings held June 11, 2015.
The Finance and Regular Meetings held June 18, 2015.

 - Treasurers Reports
The Treasurers Reports for the month of March and April 2015.

 - Executive Director
Sewer Connections and the status of various contracts.

 - Consulting Engineer
Overview of engineering matters.

 - Counsel
Overview of legal matters.

 - Committee Reports
A report was given by the Finance Committee.

 - Unfinished Business
Revised TWA for the Township of Woodbridge for approval.

 - New Business
Approved the following: TWA for the City of Rahway, Award Contract #1516 Workers Comp Insurance to New Jersey Manufacturers Insurance in an amount of \$207,834.00; Award Contract #1517 Liability, Pollution, Property, Insurance to BGIA in an amount of \$257,054.00; Membership in the NJPA Cooperative; the bid Natural Gas through reverse auction; CO #1 on Contract #172 in an amount of \$813.01; and Award Contract #1518 Wastewater Metering Equipment, Analysis, etc. to CSL Services, Inc. in an amount of \$512,320.00.

 - Bills & Claims
- | | | |
|---------------------------|----|---------------------|
| OPERATING FUND | 01 | \$743,375.98 |
| BUILDING & EQUIPMENT FUND | 02 | <u>\$337,463.16</u> |
| TOTAL OF ALL FUNDS: | | \$1,080,839.14 |

RAHWAY VALLEY SEWERAGE AUTHORITY

Minutes of the Regular Meeting

July 16, 2015

The Chairman, Allen Chin, called the meeting to order at 7:05 p.m. The Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on January 28, 2015.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

Allen Chin	for the Town of Westfield
Mark P. Dugan	for the Township of Cranford
Michael Furci	for the Township of Springfield
Stephen D. Greet	for the Borough of Garwood
Richard J. LoForte	for the Borough of Kenilworth
Robert Rachlin	for the City of Rahway
John J. Tomaine	for the Borough of Mountainside
Attilio S. Ventura	for the Borough of Roselle Park

The following members were absent:

Robert B. LaCosta	for the Township of Scotch Plains
Frank G. Mazzarella	for the Township of Clark
Scott L. Thompson	for the Township of Woodbridge

The following were also present:

James J. Meehan	Executive Director
Robert J. Materna	Secretary-Treasurer
Joanne Grimes,	Purchasing Agent / Office Manager
Dennis A. Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith & Davis
John Buonocore, PE	Chief Engineer
Dan Ward	Manager, Plant Maintenance
Andrew Sasso	Operations Manager
Wayne Baker	Westfield Leader

Communications

An OPRA request was received June 24, 2015, from Vanessa Ho of Water Hub, regarding projects at the Authority. Information was provided via email on June 29, 2015.

A second OPRA request was received July 1, 2015, from Vanessa Ho of Water Hub, regarding the Authority's Capital Projects. Information was provided via email on July 1, 2015.

An OPRA request was received June 19, 2015 from Pedro Rodriguez regarding property located at 1105 Thirza Place in Rahway. The Authority provided its response to the request on June 22, 2015.

Approval of Minutes

Mr. Greet made a motion, seconded by Mr. Rachlin, to approve the minutes of the Personnel and Engineering Committee Meetings held June 11, 2015. The motion was approved by those present with the exception of Mr. Dugan and Mr. Venturo who abstained. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

Mr. Greet made a motion, seconded by Mr. Rachlin, to approve the minutes of the Finance and Regular Meetings held June 18, 2015. The motion was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

Report of Treasurer

The March and April 2015 Treasurers Reports have been distributed to the Commissioners and should be spread on the minutes. So ordered.

Report of Executive Director**Sewer Treatment Endorsements**

The following is a list of Sewer Treatment Endorsements processed between 6/16/15 and 7/14/15. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

RVSA Number					Date	Applicant's Name	Municipality
1777	-	15	-	RW	06/17/15	Allyson Barbieri	Rahway
1778	-	15	-	WB	06/22/15	AT & Ferraro Developers LLC-VOID	Woodbridge
1779	-	15	-	WB	06/22/15	AT & Ferraro Developers LLC-VOID	Woodbridge
1780	-	15	-	MT	06/24/15	Paul & Diedra Hewett	Mountainside
1781	-	15	-	WB	06/25/15	Woodbridge Twp. School District	Woodbridge
1782		15		WB	06/29/15	Rafal Paniczko	Woodbridge
1783	-	15	-	WF	06/29/15	Monarch Homes LLC	Westfield
1784	-	15	-	SP	07/01/15	D. Villane Construction LLC	Scotch Plains

1786	-	15	-	WF	07/01/15	Michael Mahoney LLC	Westfield
1787	-	15	-	WF	07/01/15	Michael Mahoney LLC	Westfield
1788	-	15	-	WF	07/01/15	Michael Mahoney LLC	Westfield
1789	-	15	-	WF	07/08/15	Thomas Bianco	Westfield
1790	-	15	-	WF	07/13/15	Prominent Properties LLC	Westfield

Contract #105F – Cogeneration Litigation & Contract #105-NE Neutral Expert Counsel to discuss recent activity on these matters in Closed Session if necessary.

Sludge Dryer Operations Update

We began running the Sludge Dryer on a regular basis on July 6, 2015. It has been running 4-1/2 days per week since then without incident. Mr. Meehan added that the new Supervisor overseeing the facility is doing a good job.

Contract #172 - Pump & Blower Upper Roof Replacement

Change Order #1 on this contract has been prepared in an amount of \$813.01 for additional unforeseen work by the contractor, VMG Group, total amended contract amount of \$83,313.01. This will close out this contract, as recommended by the Chief Engineer. Action is on the agenda under New Business.

Contract #173 – Codigestion/Liquid Waste

The Request For Proposals for a Public Private Partnership to Design, Build and Administer a Liquid Waste Receiving Enterprise was advertised. Proposals are due July 29, 2015.

Mr. Tomaine asked if these proposals are for feedstock to boost the plant’s gas production. Mr. Meehan explained that the RFP seeks different alternatives, including feedstock, a receiving station, operational input, etc. We are not sure what will be proposed. Mr. Chin asked if the proposals would be reviewed by General Counsel. Mr. Meehan stated they would.

Contract #177 - Energy Audit

As previously discussed with the Commissioners, the Authority solicited bids from all 5 NJOT prequalified firms to perform an energy audit of the treatment plant. On June 10, 2015, we received proposals from three of the five firms, as follows:

<u>Company</u>	<u>Amount</u>
CDM Smith, Inc.	\$99,995.00
Clough Harbour & Associates	\$30,983.00
Concord Engineering Group	\$19,000.00

John Buonocore reviewed the proposals and ranked them based on the criteria set forth in the proposals. He is recommending award to CDM Smith as they met all criteria. Mr. Buonocore prepared a memorandum outlining his findings and his recommendation. The two lowest proposals were found to be deficient as noted in the memorandum prepared by Mr. Buonocore. A copy of the proposals and Mr. Buonocore’s memo regarding his review were sent to the State

of NJ for their review. A resolution was on the agenda; however, we must receive the State’s recommendation before action can be taken. Since we have not received that yet, the resolution has been removed.

There was a great deal of conversation regarding this matter. Mr. Dugan expressed concern that CDM’s proposal was three times and five times the amount of the other proposals and felt that the Authority should rebid the contract. Mr. Buonocore stated that there are only five companies that can propose, and that of the five, most don’t have the experience with wastewater treatment plants. Mr. Buonocore added that of the five firms, only three submitted proposals. The two lower proposals did respond to all of the items in the RFP that pertained to the treatment plant. He noted that all three firms did provide the necessary governmental required documentation (i.e. Affirmative Action, Business Registration Certificate, Insurance, etc.).

Mr. Meehan stated that this matter will be discussed again at the August meeting once the Authority receives the formal recommendation from TRC, the company managing the program for the State of NJ.

Contract #1516 – Workers’ Compensation Insurance

A Request for Proposals was posted on the Authority’s website and sent out to several companies. On June 24, 2015, one proposal was received as follows:

<u>Company</u>	<u>Amount</u>
New Jersey Manufacturers West Trenton, NJ	\$207,834.00/annual premium

Joanne Grimes, QPA, reviewed the proposal and found it in order and recommends awarding the contract to New Jersey Manufacturers. Robert Materna also reviewed the proposal and concurs with the recommendation. The proposed amount reflects a 4.22% decrease from the cost of the 2014 insurance program. Action is on the agenda under New Business.

Contract #1517 – Liability, Property, Equipment and Public Officials Bond Insurance

Requests for Proposals were solicited from the Authority’s three current Brokers of Record, Business & Governmental Insurance Agency (BGIA), Brown & Brown Metro, and Nathan Lane Agency, and on June 24, 2015, one proposal was received as follows:

<u>Company</u>	<u>Amount</u>
Business & Governmental Ins. Agency Woodbridge, NJ	\$257,054.00/annual premium for Liability, Property, Equipment and Public Officials Bond Coverage

Joanne Grimes, QPA, reviewed the proposal and found it in order. Robert Materna also reviewed the proposal and concurs with the recommendation. The proposed amount reflects an .827% increase over the cost of the 2014 insurance program. Action is on the agenda under New Business.

Contract #1518 – Wastewater Metering System Flow Metering Replacement, System Data Analysis, Maintenance, Repair and Calibration Services

Notice to bidders was published in the Star Ledger and sent to three vendors on June 22, 2015. Seven companies picked up a Bid Package and on July 14, 2015, the following bids were received:

<u>Company</u>	<u>Amount</u>
CSL Services, Inc. Pennsauken, NJ	\$512,320.00
Flow Assessment Services West Chester, PA	\$677,823.40

Joanne Grimes, QPA, reviewed the bids and found CSL's bid to be in order. Flow Assessment had some minor issues, however, all are correctable. Anthony Gencarelli, Manager of Regulatory Compliance, is reviewing the bids to see if the proposed equipment meets the Authority's criteria. Mrs. Grimes is recommending award to CSL if Mr. Gencarelli concurs. Action is on the agenda under New Business.

National Coop

The Authority would like to join a National Cooperative which was established in the State of Minnesota for the purpose of purchasing a new telephone system from a vendor that is a part of the coop. A resolution is on the agenda under New Business seeking the Board's approval to apply for membership.

Reverse Auction for bids on Natural Gas

Members of the staff plan to participate in an online reverse auction for natural gas. The Authority plans to go out for bid via reverse auction in September. A resolution has been prepared authorizing me to execute a contract with the third party supplier based on the results of the auction and for the Board to subsequently ratify the award. Action is on the agenda under New Business.

2016 Professional Services

A memorandum was prepared and distributed to the Commissioners regarding the Authority soliciting proposals for the 2016 Professional Services. New Jersey Statute allows the Authority to engage in Professional Service Contracts utilizing one of two methods: "Fair and Open" and "Non-Fair and Open". The Authority would like to utilize the Non-Fair and Open process again if the Board concurs. Action is on the agenda under New Business.

TWA – Township of Woodbridge

The Authority received an amended TWA Application from the Township of Woodbridge for property located at Inman. The Authority previously approved this TWA with a pump station. The applicant has modified the project whereby the pump station will no longer be necessary. A resolution is on the agenda under Unfinished Business to amend the previously adopted resolution.

Sewer Connection Application – City of Rahway

A Treatment Works Sewer Connection Application was received from Total Renal Care Inc. for a connection of a proposed Dialysis Center to be located on St. Georges Avenue in the City of Rahway. The connection will discharge approximately 2,250 gpd of flow. John Buonocore reviewed the application and found it to be in order. Action is on the agenda under New Business.

Plant Tour

Representatives from the Rahway Environmental Commission took a tour of the treatment plant on Thursday July 10, 2015. The group found the tour to be very interesting.

Monthly Reports

The Operations Report, Engineering Bills & Claims, Litigation Cost, IPP Report, Flow Rights and User Charge Reports have been received and were distributed to the Commissioners.

Report of Consulting Engineer

Howard Matteson, Consulting Engineer, of CDM Smith, Inc. submitted the following report for the period from June 2015, however, did not attend the meeting.

A. Retainer Services

During the period, CDM Smith prepared the monthly report and attended the June 2015 Engineering Committee meeting.

B. Miscellaneous Engineering Services

During the period, CDM Smith performed the following:

- Assisted staff in responding to questions regarding the RFP for Liquid Waste Receiving Enterprise
- Assisted Staff in planning for the startup of the Rotary Drum Thickener facility.

C. Biosolids Hauling and Reuse Contract Assistance

No activity during the period.

D. Digester Gas Treatment System Design – Construction Services

During the period, CDM Smith performed the following:

- Attended Progress Meeting and coordinated with staff on technical issues.
- Performed Shop Drawing review.

E. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction

During the period, CDM Smith performed the following:

- Continued to develop the drawings and specifications.
- Continued to review cost and design related criteria related to enclosed flare options for use on the project.
- Coordinated with staff regarding formwork related to the NJEIT.
- Held an internal 30% Technical Review Committee meeting to review the project design.

Report of General Counsel

Dennis Estis, General Counsel, of Greenbaum, Rowe, Smith & Davis presented the following report for the period from June 18, 2015 through July 16, 2015.

1. General

A. Flow Rights

I am awaiting receipt of the Flow Rights report.

B. Treatment of Organic Waste

Since the Authority has not received a response from the NJDEP to our letter sent in April, I suggest that we contact the NJDEP to determine the status. Please let me know if I should make this call.

C. NJEIT Loan Application

No change.

D. Local Contracts Law

One of the bidders for the metering bid sought to have extended the time within which to submit a possible substitution for the software/hardware which the Authority required. Because the request came too late, we advised the bidder that he must conform to the bid documents. Bids would have been received this past Tuesday, July 14th.

E. OPRA

No change.

F. US Healthworks

We engaged an environmental consultant to perform an assessment of property adjoining the Authority. We may need the environmental consultant to do further work. We are waiting to hear from the seller in this regard.

2. Contract #105 - Cogeneration Facility

We will discuss this matter in closed session.

3. NJDEP v. Occidental Chemical

We have heard back from Zurich on our appeal. They authorized approximately \$26,000 in additional funds to be paid by Zurich. My office reviewed Zurich’s decision and we have determined that there may be an additional \$16,000 that could be recoverable with approximately half of that coming from Zurich. We are still waiting to hear from Nationwide Insurance.

Report of Litigation Counsel

No report submitted.

Committee Reports

Committee	Committee Chairman	2/2015-2/2016 Committee Members		
		Engineering	Steve Greet	Richard LoForte
Finance	Robert LaCosta	Mark Dugan	Frank Mazzarella	Attilio Venturo
Legal	Mark Dugan	Steve Greet	John Tomaine	Attilio Venturo
Personnel	Richard LoForte	Michael Furci	Robert LaCosta	
Insurance Review	Frank Mazzarella	Mark Dugan	Michael Furci	Steve Greet
Nominating	Attilio Venturo	Robert Rachlin	Scott Thompson	
Public Relations	Michael Furci	Robert Rachlin	John Tomaine	
Security	Robert Rachlin	John Tomaine	Frank Mazzarella	

Chairman: Are there reports from any of the following Committees:

Engineering Committee (Steve Greet, Chairman)

No meeting this month.

Finance Committee (Robert LaCosta, Chairman)

Mr. Dugan stated that a Finance Committee Meeting was held earlier this evening for review of the Bills & Claims Lists. Action is on the agenda under Bills & Claims.

Insurance Committee (Frank Mazzarella, Chairman)

No meeting this month.

Legal Committee (Mark Dugan, Chairman)

No meeting this month.

Personnel Committee (Richard LoForte – Chairman)

No meeting this month.

Public Relations Committee (Michael Furci, Chairman)

No meeting this month.

Security Committee (Robert Rachlin, Chairman)

No meeting this month.

Unfinished Business

The following Resolution #15-20 was offered by Mr. Rachlin, on motion of Mr. Rachlin, seconded by Mr. Dugan and was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

RESOLUTION #15-20

WHEREAS, the Township of Woodbridge had submitted a Treatment Works Application on behalf of Menlo Engineering Associates/American Properties at Woodbridge, LLC, for property located at 419, 425 & 445 Inman Avenue in the Colonia Section of the Township of Woodbridge, State of New Jersey which was approved by the Authority on Resolution #15-06; and

WHEREAS, the application is for the construction of 8 townhouse buildings with a total of 53 three bedroom units connected via a pump station and PVC gravity sewer; and

WHEREAS, they have submitted a revised application whereby they are no longer including a pump station in the project, however all other aspects of the project remain the same; and

WHEREAS, the proposed connection will generate an approximate increase of 15,900 gpd (0.0159 mgd) of flow; and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd; and

WHEREAS, the revised application has been reviewed by John Buonocore, Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid revised application.

New Business

The following Resolution #15-21 was offered by Mr. Rachlin, on motion of Mr. Rachlin, seconded by Mr. Dugan and was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

RESOLUTION #15-21

WHEREAS, the City of Rahway submitted a Treatment Works Sewer Connection Application on behalf of Progressive Engineers / Total Renal Care, Inc., for property located at 1733 St. Georges Avenue in the City of Rahway, State of New Jersey; and

WHEREAS, the application is for the construction of an 18 bed dialysis center and the replacement of the existing sewer lateral; and

WHEREAS, the proposed connection will generate an approximate increase of 2,250 gpd (0.0022 mgd) of flow; and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd; and

WHEREAS, the application has been reviewed by John Buonocore, Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

The following Resolution #15-22 was offered by Mr. Greet, on motion of Mr. Greet, seconded by Mr. Dugan and was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

RESOLUTION #15-22

WHEREAS, the Rahway Valley Sewerage Authority solicited and received a proposal for insurance coverage related to Workers' Compensation, Contract #1516; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5, contracts of this nature may be awarded without bidding, however, Request For Proposals (RFP's) were advertised on the Authority's web site and proposals were received for the award of this contract through a fair and open process in accordance with N.J.S.A. 19:44A-20, et seq.

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that funds for said contract are available in the 2015 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that based on the proposal received from New Jersey Manufacturers Insurance Company, the Rahway Valley Sewerage Authority hereby awards Contract #1516 for the placement of its Workers' Compensation Insurance to New Jersey Manufacturers Insurance Company, West Trenton, NJ 08628, in an estimated cost of \$207,834.00, subject to the finalization of New Jersey surcharges and adjustments of Insurance Values and dividends; and

BE IT FURTHER RESOLVED that the insurance program being awarded as noted above

is for the period from July 25, 2015 to July 24, 2016; and

BE IT FURTHER RESOLVED that a Notice of Award will be published in accordance with law.

The following Resolution #15-23 was offered by Mr. Greet, on motion of Mr. Greet, seconded by Mr. Dugan and was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

RESOLUTION #15-23

WHEREAS, the Rahway Valley Sewerage Authority solicited and received a proposal for insurance coverage related to its Property and Equipment/Casualty Package, Second Layer Excess Liability, Public Officials Bond, and Site Pollution and Tank Liability Policies, Contract #1517; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5, contracts of this nature may be awarded without bidding, however, Request For Proposals (RFP's) were sent to the Authority's three approved Brokers of Record and proposals were received for the award of this contract through a fair and open process in accordance with N.J.S.A. 19:44A-20, et seq.

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that funds for said contract are available in the 2015 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that based on the proposal received from Business & Governmental Insurance Agencies (BGIA) of Woodbridge, NJ, the Rahway Valley Sewerage Authority hereby awards the placement of the above named policies at an estimated cost of \$257,054, subject to the finalization of surcharges and adjustments of Insurance Values; and

BE IT FURTHER RESOLVED that the insurance program being awarded as noted above is for the period from July 25, 2015 to July 24, 2016; and

BE IT FURTHER RESOLVED that a Notice of Award will be published in accordance with law.

The following Resolution #15-24 was offered by Mr. Greet, on motion of Mr. Greet, seconded by Mr. Dugan and was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

RESOLUTION #15-24

WHEREAS, the Rahway Valley Sewerage Authority (Authority) is seeking to become a member of the Nation Joint Power Alliance (NJPA), Staples, MN, for the purchase of various goods and services; and

WHEREAS, the NJPA was created by Minnesota Statute 123A.21 as a cooperative to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another other state in the United States including instrumentalities of a governmental units and non-profits; and

WHEREAS, the NJPA Board of Directors has determined that Participating Members have no financial or organization liability to NJPA or its organization activities.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority Board of Commissioners that the Authority Executive Director be and is hereby authorized to apply to become a member of the NJPA; and

BE IT FURTHER RESOLVED that the Authority desires to be a Participating Member of NJPA with contract purchasing benefits in accordance with the terms and conditions of the applicable contracts; and

BE IT FURTHER RESOLVED that the agreement to be executed by and between the Authority and the NJPA shall remain in force or until either party elects to dissolve the Agreement by written notice.

Resolution #15-25 was removed from the agenda.

The following Resolution #15-26 was offered by Mr. Greet, on motion of Mr. Greet, seconded by Mr. Dugan and was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

RESOLUTION #15-26

A RESOLUTION OF RAHWAY VALLEY SEWERAGE AUTHORITY AUTHORIZING THE PURCHASE OF NATURAL GAS FOR PUBLIC USE THROUGH AN ONLINE AUCTION WEBSITE

WHEREAS, Rahway Valley Sewerage Authority has determined to move forward with the EMEX Reverse Auction in order to procure natural gas for Rahway Valley Sewerage Authority; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of natural gas supply for public use through the use of an online auction service; and

WHEREAS, Rahway Valley Sewerage Authority will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC shall be compensated for all services rendered, through the

participating supplier that the contract is awarded to, at a cost of \$0.005/per therm of natural gas sold to the Authority; and

WHEREAS, the auction will be conducted pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of the Authority be and is hereby authorized to execute on behalf of the Rahway Valley Sewerage Authority, a contract with EMEX for their services as stated above; and

BE IT FURTHER RESOLVED that the Executive Director of the Authority be and is hereby authorized to execute on behalf of the Rahway Valley Sewerage Authority, a contract with the participating supplier that submits the winning bid in the EMEX Reverse Auction and that said award shall be affirmed by resolution to be adopted by the Rahway Valley Sewerage Authority Board of Commissioners at its next available meeting.

Mr. Greet made a motion, seconded by Mr. LoForte, to approve Change Order #1 on Contract #172 Pump & Blower Upper Roof Replacement to VMG Group, in an amount of \$813.01 for additional unforeseen work, total amended contract amount of \$83,313.01, which will close out this contract, as recommended by the Chief Engineer. The motion was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

Mr. Greet made a motion, seconded by Mr. Dugan, to award Contract #1518 - Wastewater Metering System Flow Metering Replacement, System Data Analysis, Maintenance, Repair and Calibration Services to CSL Services Inc. of Pennsauken, NJ, for a three year period in an amount not to exceed \$512,320.00 as recommended by Joanne Grimes, Purchasing Agent in concurrence with Anthony Gencarelli, Manager of Regulatory Compliance. The motion was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

Mr. Greet made a motion, seconded by Mr. Furci, authorizing the Qualified Purchasing Agent to solicit proposals for Professional Services for the 2016 contract year, utilizing the Non Fair and Open process. The motion was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

Bills and Claims

Mr. Dugan made a motion, seconded by Mr. Furci, that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
2933	07/16/15	BERKELEY RESEARCH GROUP, LLC	140.2	30,250.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
2934	07/16/15	CDM SMITH, INC.	140.2	10,332.37
2935	07/16/15	HAWKINS, DELAFIELD & WOOD LLP	140.2	37,340.43
2936	07/16/15	KEEFE BARTELS	140.2	2,805.00
2937	07/16/15	WILLIAMS SCOTSMAN, INC.	140.2	142.50
2938	07/16/15	SPECTRASERV INC.	140.2	243,863.20
2939	07/16/15	VMG GROUP	140.2	12,729.66

Total Building & Equipment Fund Checks: 7

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Building & Equipment Fund Checks Paid: \$337,463.16

OPERATING FUND - MANUAL

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
263	07/06/15	NJ STATE HEALTH BENEFITS	03/04	111,548.34

Total Operating Fund Manual Checks: 1

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$111,548.34

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
44550	06/22/15	RILEY BLAKE	31	711.00
44551	06/22/15	CODY GEARDINO	31	707.23
44552	06/22/15	HELDER MALTA	31	595.00
44553	06/22/15	FRANCISCO RIVERA, JR.	31	595.00
44554	06/24/15	CANON FINANCIAL SERVICES, INC.	16	453.64
44555	06/24/15	CITY OF RAHWAY – UNITED WATER	33	7,726.45
44556	06/24/15	DIRECT ENERGY BUSINESS	22	28,002.69
44557	06/24/15	ELIZABETHTOWN GAS	22	845.86
44558	06/24/15	PSE&G COMPANY	19	69,070.50
44559	06/24/15	VERIZON	27	2,231.84
44560	06/24/15	VERIZON WIRELESS	11	819.69
44561	07/01/15	RAHWAY VALLEY SEWERAGE AUTH.	01/02	186,043.17
44562	07/06/15	VOID (ERROR DURING NEW PRINTER SETUP)		0.00
44563	07/06/15	VOID (ERROR DURING NEW PRINTER SETUP)		0.00
44564	07/06/15	VOID (ERROR DURING NEW PRINTER SETUP)		0.00
44565	07/06/15	VOID (ERROR DURING NEW PRINTER SETUP)		0.00
44566	07/06/15	CANON USA INC.	16	444.18
44567	07/06/15	DELTA DENTAL OF NEW JERSEY INC	03	6,492.01
44568	07/06/15	LINCOLN NATIONAL LIFE INS. CO.	03	1,017.64
44569	07/06/15	PURCHASE POWER	48	520.99
44570	07/06/15	STAPLES ADVANTAGE	13	164.35

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
44571	07/06/15	VERIZON CONFERENCING	11	216.77
44572	07/06/15	VISION SERVICE PLAN	03	1,097.28
44573	07/10/15	ELIZABETHTOWN GAS	22	144.71
44574	07/10/15	HOME DEPOT CREDIT SERVICES	32	1,594.30
44575	07/10/15	VOID (PRINTER JAM)		0.00
44576	07/10/15	VOID (PRINTER JAM)		0.00
44577	07/10/15	PSE&G COMPANY	19	410.23
44578	07/10/15	STAPLES CREDIT PLAN	31	2,149.52
44579	07/16/15	A TOUCH OF ITALY	49/13	370.00
44580	07/16/15	ADP, INC.	16	1,539.21
44581	07/16/15	ADP SCREENING & SELECTION SVC.	08	188.36
44582	07/16/15	ALLIED ELECTRONICS INC.	32	283.77
44583	07/16/15	AMERICAN INDUSTRIAL SUPPLY	32	492.53
44584	07/16/15	AMERICAN WEAR	32	956.63
44585	07/16/15	ASSOCIATED AUTO PARTS	35	214.50
44586	07/16/15	ATLANTIC ANALYTICAL LAB.	41	1,875.00
44587	07/16/15	ATLAS LADDER & SCAFFOLDING CO.	32	481.00
44588	07/16/15	CDM SMITH, INC.	05	1,289.00
44589	07/16/15	JASON CHIRONNA	31	84.99
44590	07/16/15	COLDSTAT REFRIGERATION	43	436.56
44591	07/16/15	CONFIRE FIRE PROTECTION	31	364.00
44592	07/16/15	CONSTELLATION	22	698.91
44593	07/16/15	PAUL DYMYD	32	295.00
44594	07/16/15	EASTERN SHEET METAL	32	1,962.15
44595	07/16/15	ELIZABETHTOWN GAS	22	1,984.50
44596	07/16/15	EVOQUA WATER TECHNOLOGIES .	40	2,689.00
44597	07/16/15	FISHER SCIENTIFIC	40	1,519.88
44598	07/16/15	FOLEY, INCORPORATED	32	1,125.38
44599	07/16/15	GOVCONNECTION, INC.	27	902.56
44600	07/16/15	GRAINGER, INC.	31/32	1,343.26
44601	07/16/15	GREAT LAKES ENVIRONMENTAL	41	352.45
44602	07/16/15	GREENBAUM, ROWE, SMITH & DAVIS	07	1,407.60
44603	07/16/15	HACH COMPANY	40	1,334.87
44604	07/16/15	HIGHMARK ANALYTICS	41	731.00
44605	07/16/15	HISCO PUMP INC.	32	6,932.98
44606	07/16/15	IMPACT COMPUTERS & ELECTRONICS	27	93.70
44607	07/16/15	IN THE SWIM	29	3,565.55
44608	07/16/15	INDUSTRIAL CONTROLS DIST. LLC	32	160.69
44609	07/16/15	JERSEY ELEVATOR COMPANY INC.	32	354.54
44610	07/16/15	LABCHEM INC.	40	1,272.98
44611	07/16/15	LYONS ENVIRONMENTAL SERVICES	42	2,480.00
44612	07/16/15	MAGELLAN BEHAVIORAL HEALTH	03	500.85
44613	07/16/15	MCMASTER-CARR SUPPLY CO.	32	387.30
44614	07/16/15	JAMES J. MEEHAN	35	97.10
44615	07/16/15	MARCOS MELENDEZ	32	338.25
44616	07/16/15	MIDDLESEX WATER COMPANY	33	2,885.35

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
44617	07/16/15	MRI SERVICES	35	481.80
44618	07/16/15	NAVITEND	27	162.50
44619	07/16/15	NATIONAL SEMINARS GROUP	31	199.00
44620	07/16/15	NJ ADVANCE MEDIA	12	591.03
44621	07/16/15	NJEIT	09	126,592.50
44622	07/16/15	NW FINANCIAL GROUP, LLC	09	832.50
44623	07/16/15	ONE CALL CONCEPTS, INC.	32	39.68
44624	07/16/15	PCS PUMP AND PROCESS	32	1,990.14
44625	07/16/15	POLAND SPRING DIRECT	13	142.27
44626	07/16/15	PRAXAIR DISTRIBUTION, INC.	32	422.90
44627	07/16/15	QC LABORATORIES	41	4,669.50
44628	07/16/15	RUTGERS UNIVERSITY	31	380.00
44629	07/16/15	PETTY CASH	14	78.71
44630	07/16/15	SCHWARTZ SIMON EDELSTEIN	08	589.50
44631	07/16/15	SCIENTIFIC WATER CONDITIONING	32	780.00
44632	07/16/15	SPECTRASERV INC.	26/25	88,418.99
44633	07/16/15	STORR TRACTOR COMPANY	35	348.21
44634	07/16/15	SUNBELT RENTALS	32	2,135.98
44635	07/16/15	TD BANK, NA	09	4,140.00
44636	07/16/15	TD BANK, NA	09	19,882.50
44637	07/16/15	TEMPLE UNIVERSITY - WET CENTER	52	3,000.00
44638	07/16/15	KEVIN TIERNEY	31	79.99
44639	07/16/15	TURTLE & HUGHES INC.	32	2,948.06
44640	07/16/15	UNIVAR USA INC.	29	7,385.99
44641	07/16/15	U.S. HEALTHWORKS MEDICAL	50	603.00
44642	07/16/15	USA BLUEBOOK	32	4,525.47
44643	07/16/15	VALLEY TECH, INC.	32	2,582.00
44644	07/16/15	VERIZON	11	1,679.97
44645	07/16/15	WAGE WORKS	03	25.00
44646	07/16/15	WOODBIDGE PRINTING CENTER	12	75.00

Total Operating Fund Checks: 91

Total Void Checks: 6

Total Void Check Amount: \$0.00

Total Operating Fund Checks Paid: \$631,827.64

OPERATING FUND – VOID CHECKS (PREVIOUSLY APPROVED IN JUNE / REPLACEMENT CHECKS ISSUED IN JULY)

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
44425	06/18/15	RILEY BLAKE (VOID DATE: 06/22/15)	31	-1,306.00
44467	06/18/15	CODY GEARDINO (VOID DATE: 06/22/15)	31	-1,302.23
44490	06/18/15	HELDER MALTA (VOID DATE: 06/22/15)	31	-1,190.00
44515	06/18/15	FRANCISCO RIVERA (VOID DATE: 06/22/15)	31	-1,190.00

Total Prior Approved Void Checks: 4
 Total Prior Approved Void Check Amount: -\$4,988.23

OPERATING FUND	01	\$738,387.75
BUILDING & EQUIPMENT FUND	02	<u>\$337,463.16</u>
TOTAL OF ALL FUNDS:		\$1,075,850.91

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Dugan made a motion to go into closed session at 8:30 p.m. for discussion of legal matters, specifically the Contract #105 – Cogeneration Facility litigation, Neutral Expert, US Healthworks Property. The motion was seconded by Mr. Furci and approved by those present.

Regular Order of Business

Mr. Greet made a motion, seconded by Mr. Dugan, to return to the Regular Order of Business at 8:42 p.m. The motion was approved by those present.

The Chairman asked if there was any action based on the discussion in Closed Session. There was none.

Adjournment

As there was no further business, on motion of Mr. LoForte, seconded by Mr. Dugan, the meeting adjourned at 8:43 p.m. The motion was approved by those present. Mr. LaCosta, Mr. Mazzarella and Mr. Thompson were absent.

 Chairman

Robert J. Materna
 Robert J. Materna, Secretary-Treasurer

jg - Attachments