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## **NOTICE OF RVSA RESTRICTED ACCESS/REDUCTION IN STAFF IN RESPONSE TO CORONAVIRUS (COVID-19)**

**Updated April 30, 2020**

Despite the public health emergency we are facing, it is imperative that the RVSA treatment plant maintains operations on a continuous basis. As such, the overall health and safety of our plant operators is absolutely critical at this time. The following measures have been put into place to limit unnecessary contact and exposure:

- Operating and Maintenance personnel have been placed on alternating 12-hour shift schedules and are continuing to practice social distancing from the administrative staff and outside individuals.
- The office will be minimally staffed Monday thru Friday, with staff being placed on alternating on-site and remote schedules. Administrative and Management staff members can be reached by phone or email as needed. Contact information can be found at the following link: <https://www.rahwayvalleysa.com/contact-us/rvsa-staff.php>
- All contractor work within the facility has been restricted to essential construction and repairs only.
- Sewer Endorsement Applications can be mailed in to the office, or hand-delivered Monday thru Friday between the hours of 7:00 a.m. and 1:00 p.m.
- Vendors and other visitors are not permitted to enter the plant unless they are given prior authorization by an RVSA staff member.
- **PLEASE NOTE:** Masks and gloves must be worn by visitors at all times, and can be provided if necessary.

Meetings and visits that are not deemed essential shall be postponed or conducted via electronic means. If you are scheduled for an on-site visit, please communicate with your RVSA contact via phone or email to determine the status of your scheduled visit.

We appreciate your cooperation and hope that you and your families fare well throughout this trying time.

Effective 03/20/20 until further notice